



AmeriCorps Promise Fellow Data Tracking Benchmarks and Timeline

Baseline Benchmark: Promise Fellows need complete student profiles with Attendance baseline, SEI Engagement baseline, Work Completion baseline, and Intervention data **3 weeks after Small Corps #1**. Please be in contact with your trainer if you are serving less than 10 youth.

Quarter Academic Calendar Sites

Benchmark #1 → Nov. 30th

Promise Fellows need complete baseline, Quarter 1 Attendance data, Quarter 1 Work Completions, and Intervention data for all Focus List Youth being served. Please be in contact with your trainer if you are serving less than 15 youth.

5 Comparison Students Built → Nov. 30th

Promise Fellows need to build 5 comparison students that do not qualify to be served. These students should have an attendance rate between 90 – 92% or an SEI score between 101 – 110.

Benchmark #2 → Feb. 15th

Promise Fellows need complete baseline, Quarter 2 Attendance data, Quarter 2 Work Completions, and Intervention data for all Focus List Youth being served. Please be in contact with your trainer if you are serving less than 30 youth.

Benchmark #3 → Mar. 29th

Promise Fellows need complete baseline, Quarter 3 Attendance data, Quarter 3 Work Completions, and Intervention data for all Focus List Youth being served. Please be in contact with your trainer if you are serving less than 30 youth.

Benchmark #4 → June 14th

Promise Fellows need complete baseline, Quarter 4 Attendance data, Quarter 4 Work Completions, final SEI Engagement survey, and Intervention data for all Focus List Youth being served. Please be in contact with your trainer if you are serving less than 30 youth.

Community Based Sites & Trimester Academic Calendar Sites

Benchmark #1 → Dec. 21st

Promise Fellows need complete baseline, Trimester 1 Attendance data, Trimester 1 Work Completions, and Intervention data for all Focus List Youth being served. Please be in contact with your trainer if you are serving less than 30 youth.

5 Comparison Students Built → Dec. 21st

Promise Fellows need to build 5 comparison students that do not qualify to be served. These students should have an attendance rate between 90 – 92% or an SEI score between 101 – 110.

Benchmark #2 → Mar. 29th

Promise Fellows need complete baseline, Trimester 2 Attendance data, Trimester 2 Work Completions, and Intervention data for all Focus List Youth being served. Please be in contact with your trainer if you are serving less than 30 youth.

Benchmark #3 → June 14th

Promise Fellows need complete baseline, Trimester 3 Attendance data, Trimester 3 Work Completions, final SEI Engagement survey and Intervention data for all Focus List Youth being served. Please be in contact with your trainer if you are serving less than 30 youth.



AmeriCorps Promise Fellow Data Tracking Policy

Data Benchmark Policy: In order to support and keep School-Community Promise Fellows accountable for data tracking, the following process will be used for all benchmarks to ensure ongoing quality data and support. If no action is taken to update or fix needed data, the Alliance will put an Administrative Hold on the upcoming living allowance. Once the needed updates/fixes are complete, any back living allowance will be paid during the next scheduled pay date.

