



**Engagement. Voice. Success.**

## Promise Fellow Timesheet & Pay Schedule

Pay Period	Timesheet Due	Payroll Date
<b>2018</b>		
9/1 - 9/15	9/17/2018	9/28/2018
9/16 - 9/30	10/1/2018	10/15/2018
10/1 - 10/15	10/16/2018	10/31/2018
10/16 - 10/31	11/1/2018	11/15/2018
11/1 - 11/15	11/16/2018	11/30/2018
11/16 - 11/30	12/3/2018	12/14/2018
12/1 - 12/15	12/17/2018	12/31/2018
12/16 - 12/31	1/1/2019	1/15/2019
<b>2019</b>		
1/1 - 1/15	1/16/2019	1/31/2019
1/16 - 1/31	2/1/2019	2/15/2019
2/1 - 2/15	2/18/2019	2/28/2019
2/16 - 2/28	3/1/2019	3/15/2019
3/1 - 3/15	3/18/2019	3/29/2019
3/16 - 3/31	4/1/2019	4/15/2019
4/1 - 4/15	4/16/2019	4/30/2019
4/16 - 4/30	5/1/2019	5/15/2019
5/1 - 5/15	5/16/2019	5/31/2019
5/16 - 5/31	6/3/2019	6/14/2019
6/1 - 6/15	6/17/2019	6/28/2019
6/16 - 6/30	7/1/2019	7/15/2019
<i>July End Dates:</i>		
7/1 - 7/15	7/16/2019	7/31/2019
7/16 - 7/31	8/1/2019	8/15/2019
<i>August End Dates:</i>		
8/1 - 8/15	8/16/2019	8/30/2019
8/16 - 8/31	9/2/2019	9/13/2019

*Promise Fellow service is full-time, 40 hours per week.*